

# COMMON HAZARDS

**Provide approved address identification for building including suite or unit numbers (letters), plainly visible and contrasting to background color.**

- It is important that your address be visible from the street fronting your property. Building numbers should also be plainly visible.

**Remove obstruction and/or combustible material from exit-ways, stairways and fire escapes.**

- Egress shall be continuously maintained free from obstructions and impediments. Combustible materials shall not be installed in exits or enclosures for stairways and ramps.

**Secondary exits must be clearly marked; ensure that illuminated exit signs are fully lit at all times.**

- If there are lighted exit signs, all bulbs must be illuminated when the building is occupied. Replace bulbs and check the operation of emergency lighting to ensure that they will work in the event of an emergency.

**Combustible materials shall not be installed in boiler rooms, mechanical rooms, and electrical rooms.**

- Remove combustible materials from rooms.

**Discontinue use of extension cords and multi-plug adapters. (UL listed multiple-outlet strips with circuit breakers are acceptable).**

- Extension cords are designed only for use with portable appliances, (i.e.: drill, buffer, grinder) not in place of permanent wiring. Multi-plug adapters are never allowed. UL Listed multiple-outlet strips with built in circuit breaker protection is allowed in lieu of extension cords. These outlet strips must plug directly into the wall outlet and the appliance must plug into the outlet strip.

**Provide cover plates to all open electrical boxes and switches.**

- To confine potential arcing to within the safety of the outlet and junction boxes, replace all missing and damaged cover plates. Also be sure electrical panel covers are installed.

**Maintain 30" clearance in front of, and clear access to, all electrical panels.**

- Clearance around and access to your electrical panels allows firefighters to quickly access circuit breakers in case of emergency. If your panels are in an enclosed room, provide permanent signage (i.e. "Electrical Room") to indicate location.