PAVILION USE PERMIT APPLICATION

This form is used to reserve the pavilion at one of the Town parks. (excluding Browns Beach). Please review the rules and regulations and then complete the application form. Please present required fees and documents to the Stillwater Town Clerk’s office at the time of applying for permit.

Pavilion Rental Requirements
1. Completed application form
2. Reservation fee: $50 per 4 hour time slot for Stillwater Town residents and $75 for non-residents.
   Kitchen $50 Extra (Check made payable to the Town of Stillwater)
   Outside Water $25
   Power: $10 extra for use of cooking, entertainment or other significant power use devices.
   Clean-up (Refundable) hold Fee: $50 (Separate Check or Cash).
3. Proof of insurance.

Pavilion you wish to rent: Circle one

<table>
<thead>
<tr>
<th>Glen Hollow Park</th>
<th>Cambridge Court</th>
<th>Riverfront Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time Requested:</td>
<td>10-2 or 3-7</td>
<td></td>
</tr>
<tr>
<td>Kitchen</td>
<td>YES or NO</td>
<td></td>
</tr>
<tr>
<td>Outside Water</td>
<td>YES or NO</td>
<td></td>
</tr>
<tr>
<td>Power (20 Amp Limit)</td>
<td>YES or NO</td>
<td></td>
</tr>
</tbody>
</table>

Organization/Name__________________________________________________________
Permit Holder/Responsible Party______________________________________________
Date:_____________________________________________________________________
Address:___________________________________________________________________
Phone: __________________________ Email:____________________________________
Purpose: __________________________________________________________

Date Requested: _______________________________ Hours: ____________________
Approximate number in your party: ____________________________________________
Bounce House or other Entertainment Device _________________________________
Name of provider for Bounce House/Entertainment or other Entertainment
Device _______________________________ (Provide insurance Cert. from Provider)
Event being catered: __________ Name of Caterer: _____________________________________
(Provide Insurance Cert. from Caterer)

(Please note: There is a Returned check fee of $30)

**This application must include all fees and proof of insurance to be processed.**
I have read and understand the Rules, Regulations and Fees of the Town of Stillwater for
the use of the Town parks pavilion, (excluding Browns Beach pavilion), a copy of which
is attached hereto and agree to comply with the rules and regulations of the attached. I
understand that the rental fee is for the rental of one pavilion and is non-refundable. I
acknowledge that the Town parks are public facilities and open to the public during the
time of my event. As the permit holder, I hereby pledge to conform to the Town law and
park regulations established by the Town of Stillwater governing the use of all Town
facilities and accept full responsibility for any damage by those attending my event.

**Assumption of Risk:**
The Town of Stillwater will not be liable for any claims for injury or damages resulting
from or arising out of the use of the Town’s park or facilities. The permit holder agrees to
indemnify the Town and hold it harmless against any and all such claims, damages,
losses and expenses, including reasonable attorney’s fees, as a result of permit holder’s
event. This provision is intended by the parties to be broadly interpreted so as to
accomplish the goal of relieving the Town from any cost or liability associated with the
permit holder’s event.

Signed: ____________________________________________________________

Date: __________________________________________________________________

Authorized by: __________________________________________________________

Date Received: __________________________________________________________________

Fee: ___________________________________________________________________

Certificate Insurance: ___________________________________________________