

TOWN OF STILLWATER



ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Box 700, STILLWATER, NY 12170 (518) 664-6148, FAX (518) 664-6148
BUILDING, PLANNING & DEVELOPMENT DEPARTMENT

BUILDING PERMIT CHECK LIST

This form must be completed for application to be submitted

Required items:

2 Sets of plans

- 2 Site plans – show property lines with new and existing construction
- 2 Sets Construction Documents

Proof of insurance (The only forms accepted as proof of Worker's Comp. Ins.)

Workman's Compensation: One of the following:

- C-105.2 Certificate of Worker's Compensation Insurance
- CE-200 Certificate of Attestation of Exemption
- U-26.3 State Insurance Fund Version Of the C-105.2 Form
- SI-12 Certificate of Worker's Compensation Self-Insurance
- GSI-12 Certificate of Group Workers Compensation Self-Insurance
- GSI-105.2 Certificate Of Participation in Worker's Comp. Group Self-Insurance
- BP-1 Owner Occupied Residence Affidavit of Exemption

- Proof of Liability Insurance (With Town of Stillwater as Certificate Holder)
- All information for Owner/Applicant and Contractor/Builder completed
- Installation instructions for mechanical equipment (HVAC, Water heater, Fireplace)
- Statement of NYS Energy Code Compliance (Rescheck Form or equal)