



**TOWN OF STILLWATER
 881 HUDSON AVE
 PO BOX 700
 STILLWATER, NY 12170**

PAVILION USE PERMIT APPLICATION

This form is used to reserve the pavilion at one of the Town parks. (excluding Browns Beach). Please complete the form and review the attached rules and regulations. Please present required fees and documents to the Stillwater Town Clerk's office at the time of applying for permit.

Pavilion Rental Requirements

1. Completed application form
2. Reservation fee: \$50 for Stillwater Town residents and \$75 for non-residents.
 Kitchen \$50 Extra (Check made payable to the Town of Stillwater)
3. Proof of insurance.

Pavilion you wish to rent: Circle one

Glen Hollow Park	Cambridge Court	Riverfront Park
Time Requested:	10-2 or 3-7	
Kitchen	YES or NO	

Organization/Name _____
 Permit Holder/Responsible Party _____
 Address: _____
 Phone: _____ Email: _____
 Purpose: _____
 Date Requested: _____ Hours: _____
 Approximate number in your party: _____
 Event being catered: _____ Name of Caterer: _____
 (Provide Insurance Cert. from Caterer)

This application must include all fees and proof of insurance to be processed.

I have read and understand the Rules, Regulations and Fees of the Town of Stillwater for the use of the Town parks pavilion, (excluding Browns Beach pavilion), a copy of which is attached hereto and agree to comply with the rules and regulations of the attached. I understand that the rental fee is for the rental of one pavilion and is non-refundable. I acknowledge that the Town parks are public facilities and open to the public during the

time of my event. As the permit holder, I hereby pledge to conform to the Town law and park regulations established by the Town of Stillwater governing the use of all Town facilities and accept full responsibility for any damage by those attending my event.

Assumption of Risk:

The Town of Stillwater will not be liable for any claims for injury or damages resulting from or arising out of the use of the Town's park or facilities. The permit holder agrees to indemnify the Town and hold it harmless against any and all such claims, damages, losses and expenses, including reasonable attorney's fees, as a result of permit holder's event. This provision is intended by the parties to be broadly interpreted so as to accomplish the goal of relieving the Town from any cost or liability associated with the permit holder's event.

Signed: _____

Date: _____

Authorized by: _____

Date Received: _____

Fee: _____

Certificate Insurance: _____