

**Stillwater Town Board  
Business Meeting  
February 21, 2008 7:00 PM  
Stillwater Town Hall**

**Present:** Councilman Artie Baker  
Councilman Ken Petronis  
Councilwoman Lisa Bruno  
Supervisor Shawn Connelly

**Also Present:** Sue Cunningham, Town Clerk  
Mark Minick, Supt of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent:** Councilwoman Virginia Whitman

Supervisor Connelly called the meeting to order.

**Motion** by Councilman Baker and seconded by Councilman Petronis to adjourn into executive session. **Motion carried.**

**Motion** by Councilman Petronis and seconded by Councilman Baker to resume the business meeting of the Stillwater Town Board.

Supervisor Connelly called the meeting order and led everyone into the Pledge to the Flag.

**Adoption of Minutes: Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt the minutes of the January 17, 2008 Business meeting of the Stillwater Town Board. **Motion carried.**

**Communications:** Councilman Petronis stated that he had one communication from Planning Board Member John Girard. Councilman Petronis reported that Mr. Girard has submitted his resignation to resign from the Planning Board. Councilman Petronis requested a resolution for the next meeting to accept the resignation of Mr. Girard with regret.

**Reports:**

**Supervisor Connelly**

**HEAP:** First thing I would like to mention is with high price of heating this year; I put copies of the contact information for HEAP, Home Energy Assistance Program, on the table outside the board room. According to information I heard today there is still money left for funding on a first come first serve basis.

**Website:** I would also like to give an update on the NEW website. Spa.net has been working on the site now for about 5 weeks. The reason it seems to be taking so long is because there was a time that they could not get passwords and logins from the previous webmaster. They have now updated the OLD site and started work on the NEW one. They will now post a "UNDER CONSTRUCTION" flash bar and start working on the new site full time so that they can finish it twice as fast. They are hoping to have enough of the new site finished to launch it within 2 or 3 weeks.

**Planning Board:** On February 19<sup>th</sup> a resignation letter by John Girard was read to the Planning Board. That means that we will be forming a committee to replace John on that board. We will start excepting letters and resumes for that position up till March 7<sup>th</sup>. Please have them sent to Town Hall C/O the supervisor's office

**Sales Tax:** Sales Tax for Saratoga County was down for the time period January 16<sup>th</sup> until February 15<sup>th</sup> by 3.19%. Last year we received \$123,329 and this year we received \$119,399. On a good note for the Year 2008 we are still just above 11% ahead of last year after a good January and expectations from the county are that we may not have a large increase in Sales Tax, but should get at least as much as we did last year

**AMD:** In a newspaper article dated February 15<sup>th</sup> 2008 AMD will be applying for Zoning and Environmental Approval on February 25<sup>th</sup> so that they can start a Project Review. Even know it is not a signed contract, it is a huge step forward for them to be making and gives the appearance that they are coming to Malta and Stillwater.

Used Cell Phones: I receive many emails and faxes everyday, and most are of little or no interest to our community, but today I received a fax from the Secure the Call Foundation. They are a NON for Profit organization that takes in cell phones, inspects them, cleans them, charges their battery, and reprograms them to be used as free 911 emergency phones. Any phone that can be turned on can access 911 even without a carrier plan. They donate these phones to domestic violence shelters, senior services and neighborhood watch groups. So if you have, or know someone who has an old phone please drop them off in my office so we can send them to the foundation. They even sent along a postage paid return label so it costs the town nothing to send the phones out.

Association of Towns: Lastly Monday through Wednesday of this week I attended the Association of Towns Annual Meeting in New York City. I attended seven works shops on Monday and Tuesday and on Wednesday voted on 14 resolutions that will go to either the State or Federal Government. Those resolutions can be found on the Association or towns Website. A couple of important ones were increasing Justice Court funding, finding every way possible to increase Consolidated Highway Improvement Programs, known as (CHIPS), allowing local governments to set speed limits on any Town road, and the Preservation of Local Taxing on certain lands owned by New York State.

### **Councilman Petronis**

Councilman Petronis gave a brief update on the Planning Board Meeting: 90 day extension given for Revolutionary Heights; Public Hearing on Robinson Knoll Subdivision Public Hearing; update on Luther Forest Tech Campus; & conceptual Plan for Lakeside Mobile Home Park.

### **Town Engineer (Joe Lanaro)**

Engineer Lanaro submitted a report for the Board to review. (On file in the Town Clerk's Office)

**Special Presentation:** Chris Rounds of the Chazen Companies gave a brief update on the Stillwater GEIS-Farmland Protection Green Infrastructure Plan & Recreation Facilities Needs Evaluation. (Copy filed of Memorandum filed in the Town Clerks Office).

### **Agenda Items (Resolutions #21-#33)**

Resolution #21: Authorizing the Supervisor to enter into a contact with BAS for software maintenance & support.

Resolution #22: Authorizing the Supervisor to enter into a contract with Electronic Office Products to purchase a copier for the Town Clerk's Office.

Resolution #23: Accepting & Approving road dedications from LFTC.

Resolution #24: Rollover of DWI Police funds from 2007 Budget to the 2008 Budget

Resolution #25: Retaining the services of The Chazen Companies to provide engineering & planning services to the Town Planning, Zoning & Highway Dept on an hourly as needed basis.

Resolution #26: Authorizing the increase of water rates for Water District 1 & 5

Resolution #27: Authorizing the use of laser-imprinted signatures of the Town Supervisor and Deputy Town Supervisor.

Resolution #28: Approving the opening of a separate bank account for the use of the Emergency Preparedness Coordinator for the purchase of supplies & equipment at the Ballston Spa National Bank, Stillwater Branch.

Resolution #29: Adoption of intermunicipal agreement with the Town of Halfmoon regarding sewer hookups.

Resolution #30: Recognizes and celebrates the Quadricentennial Celebration in 2008.

Resolution #31: The Town Board accepts and adopts the updated 2008 Police Manual of Rules, Duties & Conduct for the Town of Stillwater.

Resolution #32: Requesting the technical assistance from the Erie Canalway National Heritage Corridor Program.

Resolution #33: Authorizing to increase the water rates for Water District 3 & 4.

Discussion:

Resolution #26: Increasing water rates

Supt Minick stated that the rates in the Resolution were wrong, the correct amount should be April 2008--\$6.70, October 2008-- \$7.20 and the final increase will be April 2009-- \$7.70.

Resolution # 28: Bank Account for Emergency Preparedness Coordinator

Councilman Baker stated that he would like bank account remove and line item put in.

**Motion** by Councilman Baker and seconded by Supervisor Connelly to table Resolutions #23 & #29.

A roll call vote was taken as follows on Resolution #23 & #29.

Councilman Baker	Yes
Councilman Petronis	No
Councilwoman Bruno	No
Supervisor Connelly	Yes

**Motion fails.**

**Motion** by Councilman Petronis and seconded by Councilman Baker to adopt Resolutions #21 - #33.

Councilman Baker requested discussion on Resolution #23 & #29

A roll call vote was taken as follows on Resolutions #21, #22, #24, #25, #26, #27, #28, #30, #31, #32, and #33.

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Bruno	Yes
Supervisor Connelly	Yes

**Motion carried.** Resolutions #21, #22, #24, #25, #26, #27, #28, #30, #31, #32, #33 were adopted unanimously. (Copies attached and made part of the minutes)

Resolution #23      Accepting and Approving Road Dedication from LFTC

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #23.

Discussion: Attorney Trainor stated that this resolution was to convey roads and he has not reviewed all the documents regarding this matter and recommended that this Resolution be tabled.

Discussion was held on boundary of the road and tabling this resolution until the March agenda meeting and if it would affect the process. It was determined that it would not have an effect.

**Motion** by Councilman Petronis and seconded by Councilwoman Baker to table Resolution #23.

A roll call vote was taken as follows on Resolution #23.

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Bruno	Yes
Supervisor Connelly	Yes

**Motion carried.** Resolution #23 was tabled unanimously. (Copy attached and made part of the minutes).

Resolution #29      Intermunicipal Agreement with the Town of Halfmoon/Sewer Hookups

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #29.

Discussion: Attorney Trainor stated that he spoke with the Town Attorney for Halfmoon but an agreement has not been put together and recommends that they table this resolution until they have an agreement to review. He expects that he should have something by the business meeting in March.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to table Resolution #29.

A roll call vote was taken as follows on Resolution #29:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Bruno	Yes
Supervisor Connelly	Yes

**Motion carried.** Resolution #29 was tabled unanimously. (Copy attached and made part of the minutes).

### **Public Input**

Resident I commented on the Animal Control Law in regard to rabies shots, the Town Police schedule, and the illegal trailers being brought into Saratoga Hills during the night.

Supervisor Connelly stated that there is no set schedule for the Police and to file a report in regard to the trailers when it is happening so that they have something to go on.

Resident II questioned the status of the Saratoga Glen Hollow Park and money spent on the park. Supervisor Connelly stated that there would be a listening forum on March 12<sup>th</sup> at the Community Center facilitated by Town residents. Councilman Petronis stated that the only thing they have to date on the park is a conceptual plan.

Resident III inquired about the Town land in Bemis Heights. Councilman Petronis stated that would be the Waterfront Park and it some drainage issues need to be corrected. Resident III inquired why so many State Police and Deputy Sheriff Patrols were in Town and questioned the Town Police procedures. Supervisor Connelly stated that they are just doing regular patrols and its no cost to the Town and as for the Town Police there is any set time for the police to patrol one area. Resident III questioned whether they were going to start enforcing the trailer ordinance. Supervisor Connelly stated that if trailers are being brought in illegally a police report needs to be filed. He also stated that they will look into making sure that all trailers coming in meet the minimum requirements.

Resident IV stated that she checked with two other attorney's regarding the community center report and the confidentiality agreement signed by the previous Supervisor. She said that she was informed that he did not violate that agreement. Attorney Trainor stated that no one said he violated the agreement. Supervisor Connelly stated that the copy left in the Supervisor's Office was not redacted and asked if the copy she was provided with was redacted. Resident Iv stated that she was not sure if the copy had been redacted.

Resident V inquired if bids were accepted on the copier. Supervisor Connelly stated that the copier is under state contract. Resident V inquired if developers can put in additional homes if they don't accept land from the developers for parks. Supervisor Connelly stated that the plans already has amount of homes to be built and the Town would accept money in lieu of green space. Councilman Petronis stated that he would like to see one Town wide park because they don't have the personnel to take care of all the parks. Resident V commented on the status of Water District #4 in regard to petitioning and also commented on the water rate increase. Attorney Trainor stated that the timeframe for petitioning against the water district is over. Supervisor Connelly stated that the village increased the water rate and they are just passing the increase along. A discussion was held on the water rate increase and the cost of a water tank.

Resident VI inquired why Resolution #23 & #29 came to the floor only to be tabled, why they didn't discuss them when they went into executive session. Supervisor Connelly stated that they went into executive session to discuss a personnel matter and that is what they discussed. Resident VI inquired if the water rates keep going up is there a chance they can tie into the County. Supervisor Connelly stated that they are still looking into that possibility. Discussion was held in regard to DOH laws constantly changing, a water tank, water and possible options.

Resident II inquired about the Elmore Robinson Rd development. Councilman Petronis stated that Mechanicville has raised questions in regard to the location being near the watershed. Supervisor Connelly stated that this project has not gone anywhere as of yet.

**Audited claims**

**Motion** by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	\$5,014.63
Highway	\$13,528.92
Town Outside	\$1,195.46
Water & Sewer	\$642.60
Capital Projects (Cold Springs Rd)	\$118,265.28

**Motion carried.**

**Motion** by Councilman Petronis and seconded by Councilman Baker to adjourn the Business Meeting of the Stillwater Town Board at 8:45 PM. **Motion carried.**

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk