

**Stillwater Town Board  
Business Meeting  
October 25, 2012 7:00 PM  
Stillwater Town Hall**

**Present:** Councilman Artie Baker  
Councilwoman Lisa Bruno  
Councilwoman Virginia Whitman  
Supervisor Ed Kinowski

**Also Present:** Sue Cunningham, Town Clerk  
Mark Minick, Supt of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent:** Ken Petronis

Supervisor Kinowski called the Public Hearing to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Adoption of Minutes:** **Motion** by Councilwoman Whitman and seconded by Councilman Baker to adopt the minutes of September 20, 2012. **Motion carried.**

**Communications**

**Healthcare:** Supervisor Kinowski reported that the Town has been presented with several options in order to save on the high cost of insurance. He stated that a meeting has been set up with employees for Tuesday morning at 8:30 am.

**NYS Audit:** Supervisor Kinowski stated that he will be meeting with the auditors on November 5<sup>th</sup> at 8:30 am for an out briefing.

**Domestic Violence:** Supervisor Kinowski stated that there would be a domestic violence meeting at the Community Center tomorrow morning.

**Maple Wood Manor:** Supervisor Kinowski stated that he sent Board Members a talking paper concerning Maple Wood Manor to help dispel numerous rumors and misinformation over the privatization or other action. He is also looking for feedback concerning any future County Board Vote. He has personally researched this situation and coordinated with a number of County Supervisors. He would also like to hear from residents regarding this situation.

**Route 4 Closure:** Supervisor Kinowski reported that Route 4 (iron bridge) will be closed on Nov. 3<sup>rd</sup> & 4<sup>th</sup> and again approximately in three weeks.

**Newsletter:** Supervisor Kinowski stated that he is preparing an end of year newsletter so if anyone has any information or articles please submit to him as soon as possible,

**Personnel Manual:** Supervisor Kinowski stated that he has been working on updating the Towns personnel policy.

Councilwoman Whitman commented that the committee who did the previous one was waiting to update the policy.

Supervisor Kinowski stated that he wanted the best presentation to submit to the committee and union.

**Fiscal Management Policy:** Supervisor Kinowski stated that the Fiscal Policy will be updated in the near future.

**Agenda Items**

**Resolutions #87-#91**

**Resolution #87      Purchase Security Monitors for the  
Stillwater Area Community Center**

Introduced by:           Councilwoman Bruno          

WHEREAS, a need for additional security cameras has been identified at the Stillwater Area Community Center ("SACC"); and

WHEREAS, the SACC Board obtained the attached proposal from New York Fire & Security in the amount of \$1,145.00; and

WHEREAS, competitive bidding is not required as the monetary threshold of General Municipal Law of § 103 has not been reached;

Now therefore, be it

RESOLVED, that the Town Board hereby approves the purchase of additional security cameras for the SACC as identified in the attached proposal from New York Fire & Security in an amount not to exceed \$1,145.00.

**Motion** by Councilwoman Bruno and seconded by Councilman Baker to adopt Resolution #87 of 2012.

A roll call vote was taken on Resolution #87 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	ABSENT
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution #87 of 2012 was adopted unanimously.

**Resolution #88      **Accept Proposed Settlement of Charbonneau Tax Protest****

Introduced by: \_\_\_\_\_ Supervisor \_\_\_\_\_

WHEREAS, in 2010 a lawsuit was commenced by Property Owner Charbonneau against the Town of Stillwater regarding the assessment of the residence; and

WHEREAS, settlement discussions between the Town and Charbonneau have produced a proposed agreement;

Now therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to finalize and pay a settlement for the lawsuit brought by Charbonneau against the Town pursuant to the attached proposal.

**Motion** by Councilwoman Bruno and seconded by Councilman Baker to adopt Resolution #88 of 2012.

A roll call vote was taken on Resolution #88 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	ABSENT
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution #88 of 2012 was adopted unanimously.

**Resolution #89      **Purchase Camera Equipment for Historian's Official Use****

Introduced by: \_\_\_\_\_ Supervisor \_\_\_\_\_

WHEREAS, camera equipment is essential for the Historian to accomplish daily duties capturing events for historical records; and

WHEREAS, the camera equipment can be utilized for multiple Town activities; and

WHEREAS, the camera equipment will significantly enhance the overall capability of the Town;

Now therefore be it,

RESOLVED, that the Historian is authorized to expend an amount not to exceed \$1,000 to purchase camera equipment for official use on behalf of the Town.

**Motion** by Councilwoman Bruno and seconded by Councilman Baker to adopt Resolution #89 of 2012.

A roll call vote was taken on Resolution #88 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	ABSENT
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution No. 89 of 2012 was adopted unanimously.

**Resolution #90                      Authorizing the Highway Superintendent  
to Solicit Bids for a Dump Truck**

Introduced by: Highway Superintendent

WHEREAS, the Highway Superintendent has identified a need to purchase a dump truck for highway department services as identified in the attachment; and

WHEREAS, competitive bidding is required as the monetary threshold of General Municipal Law of §103 may be reached.

Now, therefore, be it

RESOLVED, that the Highway Superintendent is authorized to solicit for sealed bids by public advertisement for the purchase of a new 4x4 Crew Cab with 8 foot dump.

**Motion** by Councilwoman Bruno and seconded by Councilman Baker to adopt Resolution #90 of 2012.

A roll call vote was taken on Resolution #90 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	ABSENT
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution #90 of 2012 was adopted unanimously.

**Resolution #91                      Authorizing the Supervisor to Sign a Contract for Emergency  
Services with the Stillwater Ambulance Fund**

Introduced by: Supervisor

WHEREAS, the existing contract for emergency services between the Town of Stillwater and the Stillwater Ambulance Fund, Inc. expires on December 31, 2012; and

WHEREAS, both the Town and the Ambulance Fund wish to renew the contract for a period of three (3) years and for an amount approved annually by the Town Board;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign a contract for emergency services with the Stillwater Ambulance Fund, Inc. for a period of three (3) years.

**Motion** by Councilwoman Bruno and seconded by Councilman Baker to adopt Resolution #91 of 2012.

A roll call vote was taken on Resolution #91 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	ABSENT
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution No. 91 of 2012 was adopted unanimously.

### **Budget Summary**

Supervisor Kinowski gave a brief summary of the 2013 budget. He stated that he projects a flat tax for another year and explained where & why increases were made in different appropriations and departments. He stressed that even without receiving PILOT money the Town would probably be able to hold taxes for the next couple of years.

### **Public Input**

Alex M submitted information to the Town Board members on a request he will be submitting to the Board at the next meeting regarding an amendment to the Certificate of Incorporation of Saratoga Water Services, Inc.

Russ B submitted petitions against the proposed water district with signatures of over 50% of the residents in the proposed water district (Will be on file with original minutes). He asked for a legal definition of unit benefits.

Discussion was held on benefit units and the Town Attorney would have the legal definition for him at the next meeting.

George M commented on the proposed water district and stated that in talking to residents the opposition to the proposed district is overwhelming and information on the proposed district needs to be more readily available and needs to be clarified.

Supervisor Kinowski stated that information is on the Town website and letters will go out to residents affected by the proposed water district informing them of the next meeting.

Discussion was held on when the next workshop would be held.

The consensus of the Town Board was to look at the possibility of the first week in December. The Supervisor will contact the school for availability.

Coke C commented on Maplewood Manor.

Supervisor Kinowski stated that he requested to be on this committee and has researched, made calls, visited people etc. in order to make a decision on this topic. He said that at this time Maplewood Manor is costing the County \$10 million a year which over the last few years has reduced the County fund balance to almost nothing. He feels the way the County is leaning will save jobs and save the fund balance.

Mike C commented on the security cameras for the Community Center and the Executive Director position at the Community Center.

**Audited Claims**

**Motion** by Councilman Baker and seconded by Councilwoman Whitman to pay the audited claims.

General	#392-#403	\$6,797.40
Town Outside	#229-#242	\$11,210.84
Highway	#375-#394	\$15,814.90
Water & Sewer	#46-#47	\$1,629.42
Capital Projects	#	\$6,972.15

**Motion carried.**

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adjourn the business meeting at 8:20 PM. **Motion carried.**

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk