

**Stillwater Town Board Meeting
Agenda Meeting
September 4, 2008 7:00 PM
Stillwater Town Hall**

Present: Councilman Artie Baker
Councilman ken Petronis
Councilwoman Lisa Bruno
Councilwoman Virginia Whitman
Supervisor Shawn Connelly

Also Present: Sue Cunningham, Town Clerk
Mark Minick, Supt of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town

Supervisor Connelly called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Adoption of Minutes: Motion by Councilman Petronis and seconded by Councilwoman Whitman to adopt the minutes of the July 29, 2008 Special Meeting of the Stillwater Town Board. **Motion carried.**

Communications: None

Reports (Town Board & Dept Heads)

Supervisor Connelly

Budget: Supervisor Connelly reported that he has been working with the Bookkeeper and Councilwoman Whitman on preparing the budget.

Day at the Races: Supervisor Connelly reported that the Day at the Races was a success and that 55 people attended.

Community Action Group: Supervisor Connelly stated that there would be a Community Action Group meeting in the Administration Building in the Saratoga Spa Park next Thursday at 1:30pm which has to do with the EPA and water. It is open to the public for anyone who wishes to go.

Councilman Baker

Parks & Recreation: Councilman Baker reported that the Highway Dept has started clearing the trees for a parking area with the next step to be grading in the Saratoga Glen Hollow Park.

Community Center: Councilman Baker reported that the Saratoga County Red Cross will be holding a babysitting course for twenty students where the first ten that sign up are free and the second ten will need to pay forty dollars.

Election: Councilman Baker inquired of the Town Clerk if everything for Primary Day was set. A brief discussion on Primary Day was held.

Councilwoman Whitman suggested that at the end of the year the unused monies for Parks & Recreation be put in a capital projects fund.

Councilman Petronis

Day at the Races: Councilman Petronis reported on the Day at the Races.

Town Hall: Councilman Petronis reported that the work has begun on the southeast corner of the Town Hall and asked if the Supervisor has heard anything on when the gutters would be started. Supervisor Connelly stated that the work on the gutters should start on next Wednesday.

LFTC: Councilman Petronis stated that he has attended meetings on the Cold Springs Road Project and will be meeting with the people from AMD and Luther Forest Tech Campus.

Councilman Petronis requested a resolution for the next meeting on replacing the Highway's small dump truck.

Councilwoman Bruno

Landfill: Councilwoman Bruno reminded everyone there would be a final clean up on November 1st.

Community Center: Councilwoman Bruno stated that she has requested a copy of the 2007 & 2008 audit and that they should be forthcoming.

Councilman Petronis inquired if the Community Center has done anything with the proposed heating contract with Johnson Control.

Councilwoman Bruno will check on this.

Councilwoman Whitman

Ethics: Councilwoman Whitman inquired about the Ethics Board decision.

Supervisor Connelly stated that they would be discussing that in executive session.

Town Hall/Court Room: Councilwoman Whitman inquired about the bids that were opened at the last meeting.

A brief discussion was held and the Board decided to have Engineer Lanaro look over the specs and possibly re-bid the project.

Councilwoman Whitman requested several resolutions for the next meeting. Councilwoman Whitman will forward the necessary information to the Attorney.

Councilwoman Bruno inquired if an ethics form would be included in the personnel manual.

A discussion was held on an ethics form for Town Board members and the Attorney will submit something to the Board for review in the near future.

Town Attorney (*James Trainor*)

Cold Springs Road: Attorney Trainor reported that the closing started out well, then things slowed down but they are hoping to start back up next week now that vacations are over.

AMD: Attorney Trainor reported that now that approvals are completed with Malta they will want to start the process with Stillwater in the Fall.

Supervisor Connelly suggested that when AMD starts to come in that perhaps the Board might want to consider starting the meetings at either 6:00 PM or 6:30 PM.

Supervisor Connelly inquired about the status of the codification.

Attorney Trainor stated that he should be through with reviewing the document soon and will submit a letter of his recommendations to each Board member.

Supt Minick informed the Attorney that he spoke with the insurance company and they are going to put a package of recommendation together in regard to Cold Springs Rd. When he receives the package of information he will forward it to the Attorney.

Town Engineer (*Joe Lanaro*)

Engineer Lanaro submitted a report to the Board and briefly went over the report. (Copy on file in the Town Clerks Office)

Councilman Petronis inquired as to what the next step is to reduce the testing of the landfill on Route 423.

Engineer Lanaro stated that they are already reduced to the minimum testing allowed.

Councilwoman Whitman inquired about the NYSDOT website in regard to Luther Forest technology and the monies listed for the Town of Malta and if the Towns money was combined with theirs.

Engineer Lanaro stated that it may not be listed on that website; it may only be listing projects that DOT is involved in the administration of. This is a Town of Stillwater project that is being funded through by the State through DOT Multi Modal Program.

Councilwoman Whitman stated that she read the Engineer's report on the methane problem and still has some concerns and inquired if they know for sure that it is not coming from the Brickyard Rd landfill.

Engineer Lanaro stated that there was a theory developed by the developer of the source which is a reasonable theory that they did not challenge. There is no definite source identified at this time.

A discussion was held on test system, notification to home owners and procedure in place in regard to the methane problem.

Supt of Highways (Mark Minick)

AMD: Supt Minick reported that he met with AMD representatives this week and that they are in the final design stages.

Highway: Supt Minick reported that they have done bridge repair work on Jolly Rd, repaired a few catch basins in Saratoga Glen & Turning Point which the concrete is deteriorating prematurely, and mowing.

Parks: Supt Minick reported that they have removed trees for parking and did test holes.

Street Signs: Supt Minick reported that there is a great deal of theft going with the street signs. There were 14 stolen in one night.

Water: Supt Minick reported that they will be using a new supplier to do water testing.

Retention Basin: Supt Minick reported that new catch basin designs are out which he is in favor of.

FYI: Supt Minick informed the Board that fuel prices have increased 50%, asphalt 80%, and salt 33%. Over the last five years fuel increased went up 165%, asphalt 159% and salt 52%.

Supervisor Connelly inquired if he has started stock piling salt yet.

Supt Minick stated that they have some in from last year and salt prices are good until next June so what he did do was stocked up on snow plow blades and tire chains.

Councilwoman Bruno asked with all the increases if he still had enough money in his budget for an additional man and a truck.

Supt Minick stated that he would and still has a fund balance.

Councilwoman Whitman inquired if the Town was reimbursed for the time the Supt of Highway spends on overseeing the Cold Springs Road project.

Supt Minick stated that the State recommended not too request a reimbursement for that because it wouldn't make sense to.

Multi Use Trail: Councilwoman Bruno inquired if the garbage situation on the trail has been alleviated.

A discussion was held on the garbage removal, garbage cans, and the Scouts cleaning the trail as a project.

Public Input

Resident I commented on an unsafe trailer in Saratoga Hills and on code violations in regard to the roads, cul de sac, and dead end streets.

Resident II commented on the fact that they can't hear the Town Board members in the back of the room, asked how many water meters were left to be put in, the decline of residents at the meetings and fireworks going off on July 4th.

Resident III inquired if fireworks being illegal was a Federal or State law.

Supervisor Connelly informed him it was a State law.

Audited claims

Motion by Councilwoman Whitman and seconded by Councilman Baker to pay the audited claims.

General	#422-#446	\$12,403.90
Highway	#373-#401	\$52,330.52
Town Outside	#88-#91	\$5,077.12
Water	#43-#45	\$412.36

Motion carried.

Town Clerk (Sue Cunningham)

Fishing Tournament: Town Clerk Sue Cunningham reported that the Kids Fishing Tournament that was cancelled back in June has been rescheduled for September 21, 2008.

Election: Town Clerk Sue Cunningham reported that being a Presidential Election year the Town needs to have two local registration days and that she needs to inform the Board of Election of

where the Town will hold them. The registration days will be Wednesday, October 8th and Saturday October 11th.

The Town Board decided to have the Community Center used for the Local Registration Days.

Grant: Town Clerk Sue Cunningham stated that she would need a Resolution for the next meeting authorizing her to submit a grant application to the Hudson-Fulton-Champlain Quadricentennial Act. The grant would be for a comfort station at the Blockhouse Park.

Motion by Councilwoman Whitman and seconded by Councilman Baker to adjourn the agenda meeting and go into executive session at 8:10 PM. (personnel & contracts) **Motion carried.**

Respectfully submitted by

Sue Cunningham
Town Clerk