

TOWN OF STILLWATER

ESTABLISHED 1788 - SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION



SWIMMING POOL PERMIT APPLICATION

* In Ground Pool * Above Ground Pool (circle one)

This form to be completed and filed with required surveys, plans, engineering reports and work schedules with the Town of Stillwater, Department of Building, Planning & Development.

APPLICANT: _____

ADDRESS OF APPLICANT: _____

TAX MAP # _____ Telephone #: _____

SITE LOCATION / ADDRESS:

APPLICANT IS: * OWNER * CONTRACTOR (circle one)

NAME AND ADDRESS OF OWNER: _____

CONTRACTOR NAME / PHONE: _____

SWIMMING POOL DIMENSIONS: _____ DEPTH OF WATER: _____

FENCE TYPE: _____ HEATER MODEL: _____ FILTER: _____

REQUIRED SUBMISSIONS:

. Site Plan depicting the location and distance of any well, pond or stream. All components of the pool shall be 10 feet from any property line. Please complete a site plan form provided with this application.

. Manufacturer's specifications (please make copies of instruction manuals) for pool and all components including filter, heater and electrical equipment.

. Certificate of Insurance including liability and worker's compensation for contractors; homeowners liability insurance if owner is installing (as in case of above ground pools).

GUIDELINES:

. An Electrical inspection must be performed by an *Electrical Underwriter Inspector*. Pools must be constructed only on the same lot as the principal structure in the rear or side yard of such structure.

. The swimming pool shall be constructed at a distance not less than 10 feet from the rear lot lines or buffer zone, where applicable, nor less than 10 feet from the side lot line or buffer zone, where appropriate.

. All private in-ground swimming pools shall be enclosed by a permanent fence of durable material at least four feet in height. Such fence must be installed prior to the beginning of excavation for a pool and continuously maintained throughout construction and subsequent use of the pool. A temporary fence is only sufficient for construction phase purposes only.

. It is unlawful to use a swimming pool that has not been inspected and approved by the Town of Stillwater. Violators are subject to penalties prescribed by law.

Signature: Owner / Agent

Date

Director of Building, Planning & Development

**Date
Approved / Not Approved**

TOWN OF STILLWATER DEPARTMENT OF BUILDING, PLANNING AND DEVELOPMENT
PLOT PLAN SUBMISSION FOR BUILDING PERMIT

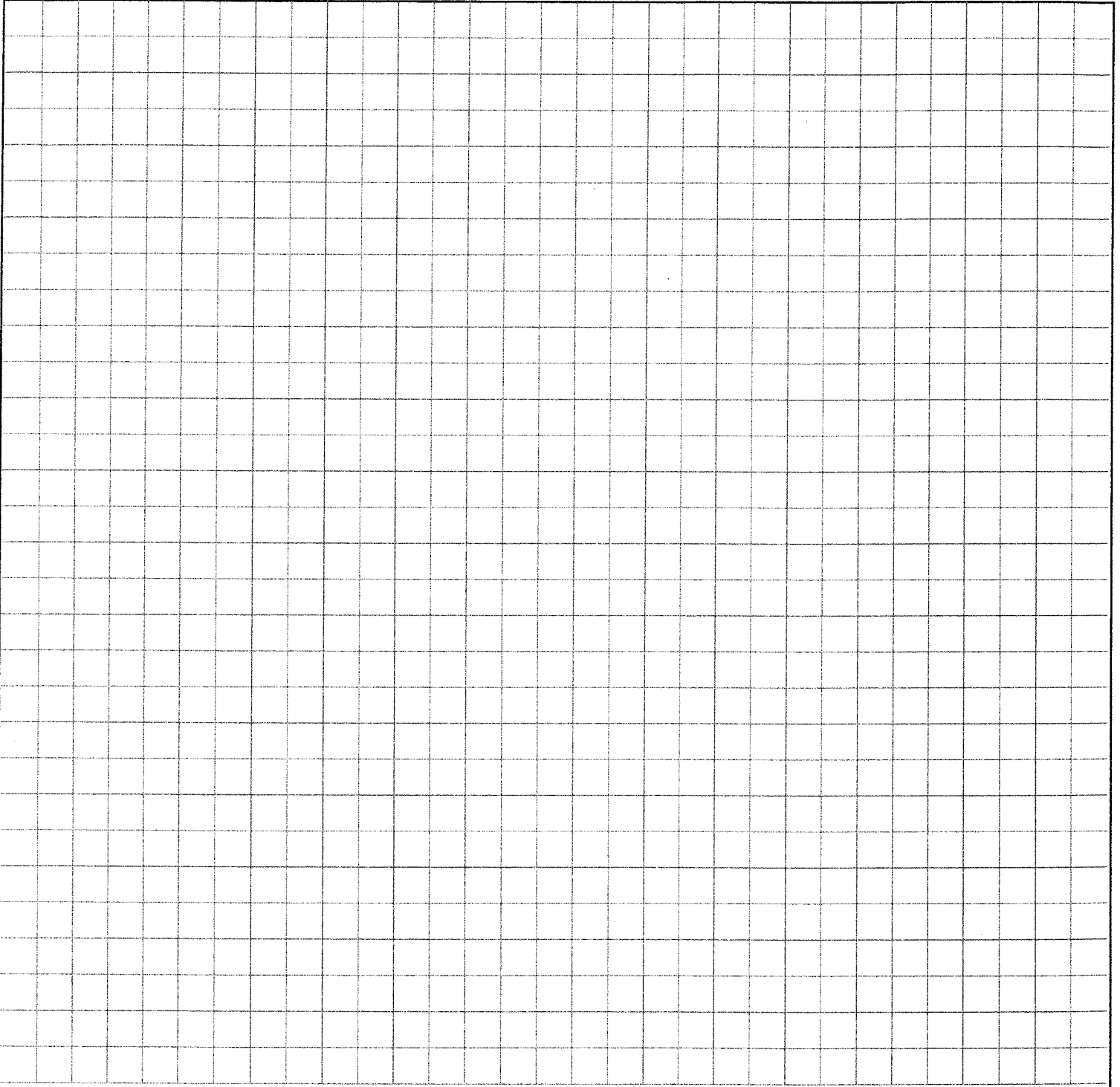
REQUIRED ELEMENTS OF A PLOT PLAN:

- Proposed Building Footprints / Dimensions Lot Dimensions / Distance from structures to property lines (setbacks)
- Utility Layout / Locations Driveway access / Road cut location Wet Features, including Ponds, Streams, or Creeks
- Septic Location (Distance to well) Well Location (Distance to all septic components) Ages of existing structures
- Footprint location of existing structures Army Corps of Engineers / D.E.C. Embankment

CHECK SCALE TO BE USED:

1 = 5 feet

1 = 10 feet



The information provided to the Town of Stillwater and delineated on this plot plan is accurate and all details applicable to my project have been presented to the best of my knowledge.

Signed: _____ Date: _____

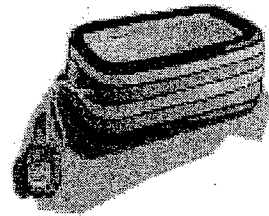
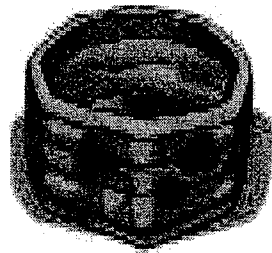
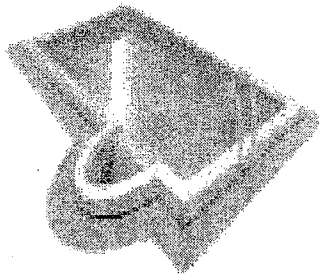
OFFICIAL USE ONLY:

PERMIT # _____

PLOT PLAN ACCEPTED / REJECTED _____

DATE _____

Town Of Stillwater
Department of Building, Planning, and
Development



“What Property Owners
Need to Know about Pools
and Spas”

New York State requires strict application and adherence to codes and guidelines for swimming pools. The term “Swimming Pool” means any structure intended for swimming, recreational bathing or wading which contains or which is designed to contain water over 24 inches deep. This includes in-ground, above-ground and on-ground pools; indoor pools; hot tubs; spas; and fixed-in-place wading pools.

Code Requirements for Pools

Pool Alarm Requirements:

Every swimming pool that is installed, after December 14, 2006 must be equipped with an approved pool alarm which must be capable of doing the following:

- Detecting a child entering the water and giving an audible alarm when they do.
- Is audible poolside and at another location on the premises where the swimming pool is located.
- Detecting entry into the water at any point on the surface of the swimming pool. If necessary to provide detection capability at every point on the surface of the swimming pool, more than one pool alarm must be installed.

Pool alarms are not required in: A hot tub or spa equipped with a safety cover or any swimming pool equipped with an automatic power safety cover.

A Pool Alarm is NOT: An alarm device which is located on person(s) or which is dependent on device(s) located on person(s) for its proper operation.

Pool Barrier Requirements:

In ground:

- The barrier must completely surround and obstruct access to the swimming pool, and must be at least 4 feet high.
- A building wall can form part of the required barrier. However, where a wall of a dwelling serves as part of the barrier, at least one of the following requirements must be satisfied:
 - The pool must be equipped with a powered safety cover.
 - All doors with direct access to the pool through that wall must be equipped with an alarm.
 - Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body.

Above Ground:

- In the case of an above-ground pool, the barrier may be at ground level or mounted on top of the pool structure; however, if the barrier is mounted on top of the pool structure, the space between the top of the pool structure and the bottom of the barrier cannot exceed 4 inches.
- In the case of an above-ground pool, the pool structure itself can serve as a part of the required barrier, provided that the pool structure is sufficiently rigid to obstruct access to the pool. However, where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then the ladder or steps shall be capable of being secured, locked or removed to prevent access, or the ladder or steps shall be surrounded by a barrier. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter sphere.
- Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

Additional Pool Requirements:

Additional pool requirements such as anti-entrapment devices (suction fittings), safety glazing, backflow prevention, pool heaters and other requirements may be found in the Uniform Fire Prevention and Building Code and the Energy Conservation Construction Code of New York State or by contacting your local municipality or the Department of State Codes Division at:

(518) 474-4073. To find out more, log on to: www.StillwaterNY.org or

www.dos.state.ny.us/CODE/lc-codes.html

Pool Enclosure Requirements

Temporary Enclosures

During the installation or construction of a swimming pool, such swimming pool shall be enclosed by a temporary enclosure which shall sufficiently prevent any access to the swimming pool by any person *NOT* engaged in the installation or construction of the swimming pool, and sufficiently provide for the safety of any such person. Such temporary enclosure may consist of a temporary fence, a permanent fence, the wall of a permanent structure, any other structure, or any combination of the foregoing, provided all portions of the temporary enclosure shall be not less than **FOUR (4) FEET HIGH** and provided further that all components of the temporary enclosure shall have been approved as sufficiently preventing access to the swimming pool by any person not engaged in the installation or construction of the swimming pool, and as sufficiently providing for the safety of all such persons. ***SUCH TEMPORARY ENCLOSURE SHALL REMAIN IN PLACE THROUGHOUT THE PERIOD OF INSTALLATION OR CONSTRUCTION OF A COMPLYING PERMANENT ENCLOSURE SHALL HAVE BEEN COMPLETED.***

Permanent Enclosures

A temporary swimming pool enclosure described in the above section shall be replaced by a complying permanent enclosure. The installation or construction of the complying permanent enclosure ***MUST BE COMPLETED WITHIN NINETY DAYS*** after the date of issuance of the building permit, ***OR*** the date of the commencement of the installation or construction of the swimming pool.

*This Information has been provided to us by:
Ronald Piester AIA, Director at New York State Department of State
Division of Code Enforcement and Administration
41 State Street
Albany, NY 12231
Email: codes@dos.state.ny.us*

POOL FENCE

AN INVESTMENT WORTH MAKING...

AND A REQUIREMENT OF THE CODE!

Swimming pools, spas, and hot tubs are becoming more frequent in the back yards of homes across the State. While very enjoyable to the users, these places of comfort are very alluring to young children. Protection against unsupervised children is paramount in avoiding a household disaster.



Barriers like pool fences are working! In 1985, New York State started requiring pool fences when the rate of child deaths (newborn to 4 years old) soared to 17 drownings per million. By 1999, that number dropped by 95%.

When do I need a barrier?

Barriers, such as fences, are required around swimming pools, hot tubs and spas. This includes both fixed and portable units, including pre-formed or inflatable pools. The only exception is when a swimming pool is not able to contain more than 24" of water.

Are existing swimming pools exempt from barrier requirements?

No. All swimming pools, no matter how old, are required to have a barrier around them. The Property Maintenance Code of New York State requires an approved barrier around all swimming pools, regardless of their age.

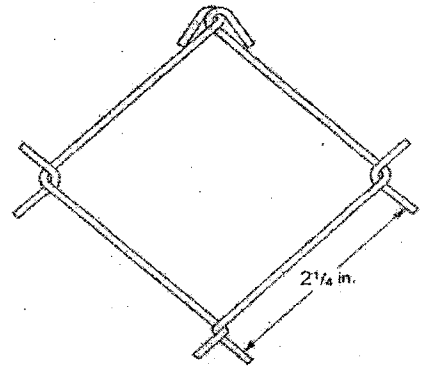
What are the requirements for barriers?

The Residential Code of New York State and the Building Code of New York State regulate the construction parameters of barriers. Several options are available.

1. A 48" barrier shall surround the pool area. The barrier can be made using various methods including masonry, wood, or metal. Whatever method is used, it must not allow passage of children through the barrier as well as be constructed to prevent climbing.
2. For above ground pools, the side wall can be used as part of the barrier as long as the walls are 48" above the ground and the access ladder is secured. A barrier can be placed on top of the pool if it doesn't quite make the 48" by itself.
3. When the wall of a building serves as the barrier, or a portion thereof, a power operated top can be used or alarms can be placed on the doors leading to the pool area.



For more information, contact the Department of State Division of Code Enforcement and Administration 41 State St. Albany, NY 12231
Phone: (518)-474-4073
Fax: (518)-486-4487
<http://www.dos.state.ny.us>

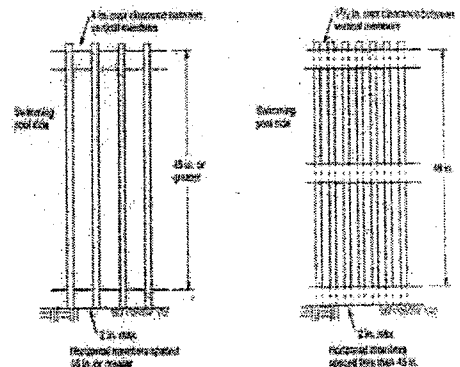


Do I need to put a barrier up to protect my hot tub or spa?

No. Hot tubs and spas are exempt from the barrier if equipped with a safety cover complying with the ASTM F1346 safety standard.

Do fences, gates and folding ladders need to be locked?

Yes. Pool gates and folding ladders do need to be locked when unsupervised. This needs to be achieved by a key, combination, or child-proof lock.

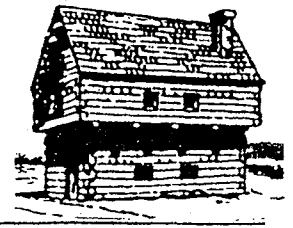


Specifics on fence construction and permitted gates are found in the Residential Code of New York State and the Building Code of New York State



TOWN OF STILLWATER

ESTABLISHED 1788 - SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION



NOTICE OF INSURANCE

NEW YORK STATE MANDATES THAT WE HAVE PROOF OF GENERAL LIABILITY INSURANCE AND WORKERS COMPENSATION BEFORE WE CAN ISSUE A BUILDING PERMIT.

PLEASE SUBMIT A CERTIFICATE OF INSURANCE SHOWING GENERAL LIABILITY INSURANCE WITH THE TOWN OF STILLWATER AS CERTIFICATE HOLDER.

IF YOU HAVE ANY QUESTIONS REGARDING THE ABOVE, PLEASE CONTACT YOUR INSURANCE AGENT OR WORKERS COMPENSATION AT 486-6307.

GENERAL CONTRACTORS MUST HAVE A WORKERS COMPENSATION INSURANCE POLICY IF THEY HIRE SUBCONTRACTORS OR INDEPENDENT CONTRACTORS

BOX 700, STILLWATER, NY 12170 - (518) 664-6148 FAX (518) 664-9537

Building, Planning & Development Department

Ray Abbey, Building Inspector/
Code Enforcement
(518) 664-6148 Ext. 211
RAbbey@StillwaterNY.org