



# TOWN OF STILLWATER

Established 1788- Site of the Turning Point of the AMERICAN REVOLUTION  
Box 700 Stillwater, NY 12170 (518) 664-6148, Fax (518) 664-6149  
DEPT of BUILDING, PLANNING & DEVELOPMENT

**For Official Use Only**  
Date Application Received:

Application No: \_\_\_\_\_

## APPLICATION FOR LAND GRADING PERMIT

### **\*IMPORTANT NOTICE\***

- If land grading (land disturbance) is greater than 1-acre (initially or in phases) or part of a larger common land disturbance plan that will result in more than 1-acre of disturbance, the Applicant must provide the Town with a complete notice of intent (NOI), Stormwater Pollution Prevention Plan (SWPPP) and a copy of the NYSDEC Acknowledgement of Receipt of NOI. This information must be provided prior to any land grading permit issuance by the Town. Exceptions are limited to agricultural or timber harvesting operations (unless the timber harvesting also includes stump removal). In some instances, at the discretion of the Town, the issuance of a grading permit may be subservient to the issuance of a building permit(s).
- A pre-construction meeting may be required at the discretion of the Town.
- The Town may find that the Applicant's proposed activity is subject to an independent review by the Town Engineer. In these instances, the applicant shall be responsible for any associated fees incurred for such services.

ADDRESS OF SITE: \_\_\_\_\_ TAX ID \_\_\_\_\_

Number Street Section Block Lot

Date(s) of Land Grading: \_\_\_\_\_ Area of Land Grading \_\_\_\_\_ (acres)

HAS APPLICANT RECEIVED PRIOR TOWN APPROVAL OF ANY KIND RELATED TO THIS APPLICATION/PROJECT

YES  NO IF YES, PROVIDE SPECIFIC INFORMATION: \_\_\_\_\_

### **REQUIRED SUBMISSIONS AS PART OF THIS APPLICATION:**

- Grading plan with sediment and erosion control measures to be employed.
- Certificate of Insurance, meeting or exceeding Town Standards, if a contractor or sub-contractor is to perform work.
- For projects disturbing more than 1 acre or part of a larger common plan – Notice of Intent (NOI), SWPPP, and NYSDEC Acknowledgement of receipt of NOI

APPLICANT IS:  OWNER  AGENT  CONTRACTOR

APPLICANT'S NAME \_\_\_\_\_ COMPANY NAME IF CONTRACTOR \_\_\_\_\_

Address \_\_\_\_\_

Number Street City State Zip Code

Phone # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

Phone # \_\_\_\_\_ Work # \_\_\_\_\_

OWNER'S NAME (if not applicant)

**I AM AWARE THAT IT IS MY RESPONSIBILITY AS APPLICANT TO CARRY OUT THE PROPOSED LAND GRADING IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL LWS.**

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### **For Official Use Only**

Application:  Approved By: \_\_\_\_\_

Denied Building Inspector/Code Enforcement Date \_\_\_\_\_

If denied, bases for denial: \_\_\_\_\_

